



# PIERCE COUNTY FIRE CHIEFS' ASSOCIATION



Established 1985

## Meeting Minutes July 27, 2023

### 1. Call to Order

President Jim Sharp called the Pierce County Fire Chiefs Association meeting to order at 9:00 a.m. remotely via Zoom and in person at South Sound 911 located at 3580 Pacific Ave, Tacoma. According to the Zoom attendee list (2) and sign in sheet (10), there were a total of 12 people in attendance. President Sharp welcomed everyone and thanked them for attending.

### 2. Approval of Minutes

It was moved by Chief Doan and seconded by Chief Parkinson to approve the June 22, 2023; meeting minutes as presented. MOTION CARRIED.

### 3. Treasurer's Report – Denise Ross

See Treasurer's Report on the back side of the agenda. Chief Morrow moved and Chief Parkinson seconded to approve the Treasurer's Report as presented. MOTION CARRIED.

### 4. Correspondence

None

### 5. Guest Speakers – N/A

President Sharp stated we don't have a guest speaker today, but we do have two guests in attendance – EMS Chiefs Bouchard and Dumas.

### 6. Executive Board Report

President Sharp reported they met and will cover everything on the agenda. Denise had brought up the Banquet that is done jointly with the Commissioners Association. The person that has coordinated and managed that for a number of years is retiring and this will be her last year. Asked for volunteers. Chief Sharp will check with Tammy Lamb to see if she would be willing to help.

### 7. Committees and Workgroups

#### A. Audit Committee – Morrow / Parkinson - DORMANT

#### B. PC Code Revision Workgroup – Morrow

No report.

#### C. Radio Replacement System – Sharp / Morrow

President Sharp reported last meeting sent to Motorola. Concerns from different fire agencies on what works and what doesn't. Tacoma on Alpha, Bravo under single system model channels 1 through 12 or 13 for all districts in the county. Charlie bank if need additional channels. Discussion followed. Need to specify if want another channel, not monitored. SS can't monitor every channel. Radio replacement is still in

limbo at the moment. Challenge right now is catch 22 – associations have stated single system is 1<sup>st</sup> priority and radios are 2<sup>nd</sup> priority. No financial plan has been brought forth yet.

**D. SS911 Call Processing Workgroup – Parkinson / Doan / Morrow**

Chief Parkinson reported Matt Clark is limited by bandwidth. Realized using different vocabularies. Call processing time reports vary. Need the segment of times defined. Dustin stated Matt and Tara have connected to follow up and figured out and have identified the fields. Need to have a discussion with Deborah on expectations of what is needed for data analytics. Not Matt's fault. President Sharp stated this is something to bring up at PCSOC. Discussion followed. Morrow stated he has a slightly different view – instead of depending on SS911 to provide info, have the information and staff to utilize the data how we want and need. Ask PCSOC for more resources in data analysis. President Sharp asked for specifics on the ask. August 11<sup>th</sup> is the next meeting.

**E. Ad Hoc Committee for FDSU User Group - Parkinson**

Reported a draft ILA that Eric Quinn put together. Working group is meeting and moving forward. Cost allocation and options on who pays what, etc. Ideal would be if SouthSound houses it and we tell them how to allocate it.

**8. Unfinished Business**

**A. Joint Meeting with Police Chiefs Association**

President Sharp reported a lot of challenges are happening right now, looking to do a joint meeting in January. One of topics looking at is mental health as relates to executive leadership teams/positions.

**B. Meet with DEM and PCEMS to discuss concerns**

President Sharp reported this has been ongoing. Working towards getting a group together to approach DEM and PCEMS. Have not engaged from this group yet. Gig Harbor and CPFR have experienced problems. E-Board thinks it is now time for conversation to move beyond the EMS Office. Chief Doan shared their experience with an employee being treated poorly, meeting and requesting process. Chief Morrow and AC Bouchard shared CPFR's experience which resulted in 49 personnel being decertified for 4 days to include the 4<sup>th</sup> of July.

Kira to send the PCEMS Council rosters to Denise.

Chief Doan suggests meeting with PC Executive to share stories/experiences include a Dr, etc. President Sharp stated have a meeting with the State first to know what the State expectations are, what specifically is required, etc. DC Dumas stated he talked with Feldt at the State and all they need is notification from PCEMS to recertify so and so. Discussion followed. Chief Doan recommendation from County Council member is to go to Bruce first and then if no resolution go to the County Council. Chief Parkinson suggested going to Dan first (Deputy Executive) not Bruce. So much of this has been normalized.

Clarification – meeting with Dan Grimm – all Chiefs in room or small deliberate group? Chief Doan feels its powerful with show of united front. Smaller group would feel less of an attack. If it is decided to everyone in the room, suggest having a couple

appointed speakers. Discussion followed. President Sharp, Chiefs Doan and Morrow due to recent issues and Chief Parkinson as has worked with Dan Grimm before and knows him, Dr. Friedrich and AC Bouchard. President Sharp to reach out to Dan's office to set up a meeting date.

**9. New Business**

Nothing.

**10. Good of the Order**

Parkinson stated July 4<sup>th</sup> ordinance county passed on fireworks bans. Zane pointed out resolution may reference things like fuel measurements that aren't used anymore. Discussion followed. Suggested having Chief Gibson follow up on.

**11. Adjournment**

There being no further business the meeting adjourned at 10:35 a.m.

Submitted by:

Denise Ross  
Recording Secretary

**2023 Meeting Schedule:**

January 5, 2023 – Hybrid remotely via Zoom and in person at SS911

February 2, 2023 – Hybrid remotely via Zoom and in person at SS911

March 2, 2023 – Hybrid remotely via Zoom and in person at SS911

April 27, 2023 – Hybrid remotely via Zoom and in person at SS911

May 25, 2023 – CANCELLED due to WFC Conference

June 22, 2023 – Hybrid remotely via Zoom and in person at SS911

July 27, 2023 – Hybrid remotely via Zoom and in person at SS911

August 24, 2023 – CANCELLED

September 28, 2023 – Hybrid remotely via Zoom and in person at SS911

October 26, 2023 – Hybrid remotely via Zoom and in person at SS911

November 16, 2023 – (3<sup>rd</sup> Thursday due to 4<sup>th</sup> Thursday being Thanksgiving) - Hybrid remotely via Zoom and in person at SS911

December 7, 2023 – NO MEETING – AWARDS BANQUET

**PIERCE COUNTY EMS COUNCIL**

**ATTENDANCE ROSTER**

27 July 2023

---

Held via Zoom Meeting

<b>Member/Alternate</b>	<b>Affiliation</b>	<b>Signature</b>
Harold Heindel, AMR Vice-Chair Aaron Karejwa, Olympic Amb-alternate	Pierce County Ambulance Assoc.	
Bryan Johnson Kira Thirkield, alternate	Pierce County Fire Chiefs Assoc.	
Yvonne Sparacio	Citizen-At-Large, Position 1	
Cynthia Fajardo	Citizen-At-Large, Position 2	
Erin Richardson	Paramedic-At-Large	
Mary Hallman Jeff Bambrick, alternate	Tacoma Fire Department	
Kimber Ivy	Cities & Towns Assoc.	pending
Kelsey Peterson, RN, Chair	Emergency Nurses Association	
Lila O'Mahony, MD	Physician-At-Large	
Karmela Palmer, VMFH HS, Sec/Treas Tom Lamanna, Multicare HS alternate	PC Hospital Council	
Daniel 'Frank' Foresman Gabrielle Hubbard, alternate	TPCHD	
Jody Ferguson Amy Gillespie, alternate	Pierce County Emergency Management	
Clark Waffle, MD	PC EMS MPD, (permanent guest)	
<b>Guests/Affiliation</b>	<b>Print e-mail address (neatly) if minutes requested</b>	
Norma Pancake/ PCEMS Office		
Donna Vitale/ PCEMS Office		

Extra lines on back



**PRE-HOSPITAL PROTOCOL REVIEW COMMITTEE  
ATTENDANCE ROSTER**

July 26, 2023

<b>AFFILIATION</b>	<b>One voting member per agency</b>	<b>INITIALS</b>
PCFPD #3, WPFR	Mike Willy // Wm Zabelka	
PCFPD #5, Gig Harbor	Mike Dumas // Paul Stark	
PCFPD #6, Central Pierce	Joe Bouchard // Jesse Fox // Kim Stoltenberg	
PCFPD #13, Brown's Point	Keri Dawson // James Wassall // Les Sanderson	
PCFPD #14, Riverside	Kira Thirkield	
PCFPD #16, Key Peninsula	Jason Learned	
PCFD #17, SPFR	Sam Yount- CHAIR	
PCFD #18, OVFR	Brennan Helmers	
PCFPD #21, Graham	Matt Waltrip	
PCFD#22, EPFR	Brad Dyson/Jeff Berry/Jeff Moore/ Andrew House	
PCFD#23, Ashford/Elbe	Matt Medford // Joe Koehler	
PCFD#25, Crystal Mtn		
PCFD#26, Greenwater	Mike Smith	
PCFD#27, Anderson Island	Jay Wiggins // Jeff Hayes	
Buckley FD	Angela Riggsby	
Carbonado FD		
DuPont FD	Joshua Tinsley //	
JBLM FD	Adam Engdahl	
Ruston FD	Bruce Allen // Alvin Williams	
Steilacoom PS		
Tacoma Fire Department	Keith Gates- VICE-CHAIR Mary Hallman	
ALNW	Wynn Anderson	
AMR Ambulance	Kevin Heindel // Dan Washburn	
Madigan Ambulance	Thomas Apelar	
NW Ambulance	Jon Bosshart // Paul Mitchell // Mike Kirkman	
Olympic Ambulance	Joey Rodriguez // Simon Wilson	
Bates Technical College		
Tacoma Community College		
Pierce College		

**More lines on the back !**



**OPERATIONS COMMITTEE  
ATTENDANCE ROSTER  
26 July 2023**

<b>MEMBERS</b>	<b>AFFILIATION</b>	<b>INITIALS</b>
Matt Waltrip- CHAIR	PC Fire Chiefs Assoc.-ALS	
Kevin Heindel	Private Ambulance Provider	
Jody Ferguson/Amy Gillespie (alt)	PC Dept. of Emergency Management	
Kelsey Peterson	Emergency Nurses Association	
Karmela Palmer, FHS	PC Hospitals	
Aaron Karejwa	At-Large (Position 1)	
Tommie Nicodemus	At-Large (Position 2)	
Adam Engdahl	Local Military--Fire	
Tim Williams, MD	Local Military--EMS	
Kira Thirkield- VICE-CHAIR	PC Fire Chief's Association--BLS	
Jeffery Salzer	Red Cross/Search & Rescue	
Norma Pancake/Jacquelyn Meier (alt)	PC EMS Division	
Clark Waffle, MD	Medical Program Director	

<b>ALTERNATE/GUEST</b>	<b>AFFILIATION/e-mail ADDRESS</b>
Donna Vitale	PCEMS Office
Mike Willy /Wm Zabelka /Stephen Friedrich, MD	PCFPD #3, WPFR
Mike Dumas // Paul Stark	PCFPD #5, Gig Harbor
Joe Bouchard // Jesse Fox // Kim Stoltenberg	PCFPD #6, Central Pierce
Keri Dawson // James Wassall // Les Sanderson	PCFPD #13, Brown's Point
	PCFPD #14, Riverside
Jason Learned	PCFPD #16, Key Peninsula
Sam Yount	PCFD #17, SPFR
Brennan Helmers	PCFD #18, OVFR
	PCFPD #21, Graham
Brad Dyson/Jeff Berry/Jeff Moore/ Wade Barnhart, MD	PCFD#22, EPFR
Matt Medford //Joe Koehler	PCFD#23, Ashford/Elbe
	PCFD#25, Crystal Mtn
Mike Smith	PCFD#26, Greenwater

More spaces on the back!





## CQI COMMITTEE ATTENDANCE ROSTER July 26, 2023

**Statement of Compliance.** By entering my initials below, I, the undersigned, agree to respect and hold in strict the confidentiality of all data, discussions, deliberations, documentation, records and other information generated in connection with quality management activities, and will make no voluntary disclosures of such information except to persons authorized to receive it in the conduct of the CQI Committee affairs. No information will be disclosed to parties outside this committee except as agreed to by the attendees for the purposes of follow-up, resolution systems design changes. I understand that failure to comply with the confidentiality requirement may result in my being held personally liable and that DOH, PC EMS Council or other involved individuals are entitled to take action as deemed appropriate. Should I not comply with those requirements, I agree to resign immediately from the committee.

<b>MEMBERS (print name)</b>	<b>AFFILIATION (one vote per agency)</b>	<b>INITIALS</b>
Mike Willy	PCFPD #3, WPFR	
Michael Dumas, <b>CHAIR</b>	PCFPD #5, Gig Harbor	
Joe Bouchard Jessie Fox (alt)	PCFPD #6, Central Pierce	
James Wassell/ Keri Dawson (alt)	PCFPD #13, Brown's Point	
Kira Thirkield	PCFD #14, Riverside	
Jason Learned	PCFPD #16, Key Peninsula	
Sam Yount	PCFD #17, SPFR	
Brennan Helmers/ Kevin McGlauglin(alt)	PCFD #18, OVFR	
Matt Waltrip /	PCFPD #21, Graham	
Jeff Moore / Brad Dyson(alt)	PCFD#22 East Pierce F&R	
Matt Medford / Joe Koehler	PCFD#23, Ashford/Elbe	
Mike Smith	PCFD#26, Greenwater	
Meagan Arzola / Arron Reynolds	PCFD#27, Anderson Island	
Angela Riggsby	Buckley FD	
	Carbonado FD	
Josh Tinsley	DuPont FD	
Adam Engdahl	JBLM FD	
Mark MacFarlane	McNeil Island FD	
Bruce Allen / Alvin Williams	Ruston FD	
Larry Whelan	Steilacoom PS	
Mary Hallman / Chris Rock(alt)	Tacoma Fire Department	
Kevin Heindel / Dan Washburn	AMR Ambulance	
Scott Stephen	Madigan Ambulance	
Jon Bosshart // Mike Kirkman	NW Ambulance	
Joey Rodrigues // Simon Wilson	Olympic Ambulance	
Clint Davis	Ride To Wellness Ambulance	
John Simbeck	TransWest Ambulance	
<b>Continued on reverse</b>		





**TRAINING & DEVELOPMENT COMMITTEE  
ATTENDANCE ROSTER**

July 26, 2023

<b>MEMBERS</b>	<b>AFFILIATION</b>	<b>INITIALS</b>
Kevin Heindel/Joey Rodrigues(alt)	Private Ambulance	
Chris Rock	At-Large (Position 1) term expires Dec 2024	
Melissa Stoddard	At-Large (Position 2) term expires Dec 2024	
Wynn Anderson/ALNW	At-Large (Position 3) term expires Dec 2024	
Patsy Maloney- CHAIR	EMS Education--UWT	
Joshua Wright	EMS Education--TCC College	
Yvonne Bailey	EMS Education--Pierce College	
David Koehler	EMS Education--Bates	
Lila O'Mahony, MD	EMS Education--Mary Bridge Base Station	
Tom Lamanna	EMS Education—Multicare Base Station	
Karmela Palmer	EMS Education—Franciscan Base Station	
Adam Engdahl / Tim Williams, MD	Federal EMS	
Joseph Koehler- VICE-CHAIR	SEI At-Large	
Jeffery Salzer	Search and Rescue / Red Cross	
Kira Thirkield	PC Fire Chiefs Assn.--BLS	
Matt Waltrip	PC Fire Chief's Assn.--ALS	
Mary Hallman	PC Fire Chief's Assn.--ALS City	
Norma Pancake/ Jacquelyn Meier (alt)	PC EMS Division	

<b>GUEST</b>	<b>AFFILIATION</b>
Clark Waffle, MD, MPD	PCEMS Office
Donna Vitale	PCEMS Office
Ryan McGrady // Mike Willy // Wm Zabelka // Stephen Friedrich, MD	PCFPD #3, WPFR
Paul Stark // Mike Dumas	PCFPD #5, Gig Harbor
Joe Bouchard // Jesse Fox // Kim Stoltenberg	PCFPD #6, Central Pierce
Keri Dawson // James Wassall // Les Sanderson	PCFPD #13, Brown's Point

More lines on the back

GUEST	AFFILIATION/email
	PCFPD #14, Riverside
Jason Learned	PCFPD #16, Key Peninsula
Sam Yount	PCFD #17, SPFR
Brennan Helmers	PCFD #18, OVFR
	PCFPD #21, Graham
Brad Dyson/ Jeff Berry /Jeff Moore/Wade Barnhart, MD	PCFD#22, EPFR
Matt Medford	PCFD#23, Ashford/Elbe
	PCFD#25, Crystal Mtn
Mike Smith	PCFD#26, Greenwater
Jay Wiggins // Jeff Hayes	PCFD#27, Anderson Island
Angela Riggsby	Buckley FD
	Carbonado FD
Joshua Tinsley	DuPont FD
	JBLM FD
Bruce Allen // Alvin Williams	Ruston FD
	Steilacoom PS
Keith Gates, MD / Jeff Bambrick /John Goddu/ Jeff Bush Kurt Gordon/ Sionna Stallings / Joshua Schlesner / Erin Richardson	Tacoma Fire Department
	ALNW
Tony Kuzma	AMR Ambulance
Thomas Apelar	Madigan Ambulance
Mike Kirkman / Jon Bosshart	NW Ambulance
Simon Wilson	Olympic Ambulance
	Allenmore Emergency Dept.
Mike Hirsig, MD	Good Samaritan Emergency Dept.
Tim Williams, MD	Madigan Health System ED
Lila O'Mahony, MD	Mary Bridge Emergency Dept.
	St. Anthony Emergency Dept.
	St. Clare Emergency Dept.
	St. Joseph Emergency Dept.
	Tacoma General Emergency Dept